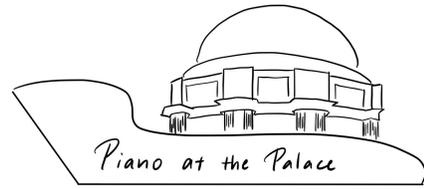


Piano at the Palace

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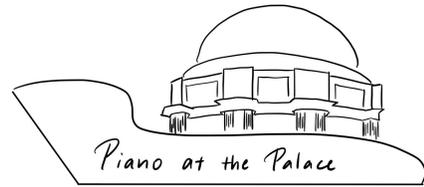
COVID-19 Health and Safety work-site protocol

This guideline is designed in compliance with the California and San Francisco Bay Area public health orders, in response to the COVID-19 public health crisis. During the outdoor performance organized by Piano at the Palace that takes place at The Palace of Fine Arts, all patrons and personnels present must comply with this guideline.

1. All person under the Rotunda area must:
 - a. Wear a face covering that covers nose and mouth at all times.
 - b. Sanitize hands with hand sanitizer provided by crew members before entering.
 - c. Maintain physical distancing of at least six feet with any other personnel outside of their household.
 - d. Not consume any food.
 - e. Only remove face masks to actively consume self-provided beverages.
 - f. Stay within the seating area instructed by crew members.
2. Do not enter if experiencing COVID-19 symptoms. List of symptoms can be found online at www.sfc.dcp.org/covid19symptoms.
 - a. Crew members with any single COVID-19 symptom that is new or not explained by another condition, MUST have a negative COVID-19 test OR stay out of work for at least 10 days since symptoms started in order to return to work.
 - b. Any personnels entering the open rotunda area, must be screened for COVID-19 by the crew member at the entrance, with contactless thermometer.
3. Crew members must wear gloves and double face masks at all times.
4. To control the flow of audience, all sides of the open rotunda will be roped off, except two. One will be used as an entrance, and the other used as exit.
 - a. The maximum capacity of the event is 50 people, excluding the performers, the two videographers, and the six crew members.
 - b. A queuing area will form at the entrance, where guests will be instructed to maintain 6ft social distancing.
 - c. Two crew members will check in audience at the entrance, with a COVID-19 screening.
 - d. After check-in, crew members will bring each group of guests to their designated seating area.
 - e. Two crew members will monitor for anyone who might attempt to enter without authorization during check-in.

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5. Sanitizing measures:
 - a. Between performers, a crew member will sanitize the piano, including the piano bench, keyboard, fall board, music desk/stand, and the two sides of the piano.
 - b. Any personnel entering the open rotunda area, must sanitize their hands with hand sanitizer provided by crew members.
6. Post at the entrance to the rotunda area:
 - a. A copy of the 2 page Social Distancing Protocol checklist
 - b. A signage showing the maximum capacity of 40.
 - c. Warning of "do not enter if experiencing COVID-19 symptoms", and a list of symptoms in the San Francisco COVID-19 Health Screening Form.
 - d. "No Food" sign.

Signed,
Tin Yi Wong
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